



APPLICATION FORM FOR HOSTEL ACCOMMODATION

Sl. No..... Date of receipt of application_____

Name of the Candidate: _____

Email id: _____

Contact No: _____ Whatsapp no. : _____

Father’s Name and Occupation: _____

_____ Phone No: _____

Mother’s name and occupation _____

_____ Phone no: _____

Date of Birth: _____(dd/mm/yyyy) Sex

Male	Female

Course : MBBS : (Tick the appropriate category) Date and year of admission: _____

1 st Yr	2 nd Yr	3 rd Yr	Final	Intern

Present residential address (if any) :
c/o _____

H.no/Apartment/Flat no: _____ Vill/Town: _____

PO _____ PS _____ PIN _____

State: _____

Permanent Address:
c/o _____

H.no/Apartment/Flat no: _____ Vill/Town: _____

PO _____ PS _____ PIN _____

State: _____

Local Guardian Name and Address : _____

Local Guardian’s Contact number _____

Date : _____ Signature of the applicant

(FOR OFFICE USE ONLY)

Above information has been verified from records and found correct. He/She is allotted Room No_____in Boys’ Hostel / Girls’ Hostel. Vide office order no_____on_____. He /She has paid hostel fees of Rs_____vide receipt no_____on_____

Principal
Pragjyotishpur Medical College



Annexure I (Hostel Rules and Undertaking)

1. As per notification no all students must stay in the hostel and should apply in the prescribed form along with the assurance by the parents or guardian for the good conduct and behaviour of the student during his/her stay in the hostel. Supdt./Warden may direct any student to vacate the hostel at any time without assigning any reason for the same.
2. Applications must be accompanied by
 - Residential Address proof of the parents and local guardian
 - Copy of the parents Adhaar card
 - 3 nos of Passport size photograph.
3. Mess charges are fixed by the Mess Committee and payable strictly in advance every month.
4. Hostel fee shall be collected twice in a year in the month of January/July. The defaulters can pay the fee along with a fine of Rs.10/- per day till 15 days from the last date. Overstay shall be treated as unauthorised occupation of the room and the action in accordance with rules shall be taken.
5. No resident shall remain absent from the hostel during night without prior written permission of the Warden/Superintendent.
6. Application for leave of absence from the hostel shall be made in advance to the Supdt./Warden. Residents will make sure that their leave applications are sanctioned before they leave the hostel.
7. The Warden has the right to refuse admission to the hostel premises to any one considered undesirable. Guests shall not be allowed to stay in the hostel. However, in exceptional circumstances they may be allowed to stay for not more than 48 hours with the prior written permission of the Supdt./Warden.
8. No combustible, fire arms or lethal weapons are allowed to be carried by or kept in the hostel by any resident.
9. All hostellers should record their attendance daily between 9.30 P.M. to 10.30 P.M.
10. All hostellers except those who are on hospital duties should be present in the hostel after 10.00 P.M.
11. No resident shall use /keep in his/her possession intoxicating drug or liquor.
12. Interference with the electric installations of the hostel by resident is not permitted. Residents must ensure that the lights and fans are switched off when the rooms are unoccupied. Failure to comply with rules will make them liable to pay fine of any amount fixed by the Principal/Supdt./Warden.
13. Cooking is not allowed in hostel rooms. Use of Electric heaters for cooking etc in Hostel room is prohibited. Failure to comply with rules will make them liable to pay fine of any amount fixed by the Principal/Supdt.
14. Residents are liable for disciplinary action by the College Authorities if found responsible for allowing the water running waste or keeping bathroom light on after use.
15. Only authorised dhobis, barbers, and tailors (as authorised by the College authorities) will work in the hostel premises.
16. No meeting or gathering of the residents for political purpose shall be held inside/outside the hostel.
17. The Supdt./Warden may not permit the girl residents to be absent from the hostel after roll call or to stay out unless prior written permission of their parents/guardians has been obtained and shown to the Warden.
18. The Warden may at his discretion, refuse permission to visitors to see a girl resident unless the written permission of her parent/guardian has been obtained.
19. All visitors shall have to sign their names showing relationship with the resident concerned in the register available with the guard on duty.
20. An allottee of a room shall not sublet his/her room even for a short period to another student.
21. Every allottee is required to carry with him/her identity card issued by the College Authorities and produce the same to the authorities as and when demanded.
22. An allottee of a room should not exchange his/her room with another resident under any circumstances except with the prior written permission of the College Authority.
23. In case of any damage to the Hostel Property, furniture etc by the resident, the resident will be liable to reimburse the same.



24. The resident shall have to vacate the room within 7 days of the expiry of his/her term or earlier in the event of early termination of his/her admission. In case he/she does not vacate the accommodation, notice of 7 days shall be served and on the expiry of notice period the room shall be opened in the presence of two gazetted officers. An inventory of the articles of the allottee shall be prepared and Supdt/Warden will take over the charge of such articles of room. A penalty of Rs. 10000/- (Rupees Ten thousand) only per month along with room rent and Hostel Welfare Fund shall be charged for over stay.

25. Failure to comply with the Hostel rules may result in fine up to Rs. 10000/-(Rupees Ten thousand) only or expulsion from the Hostel or College or both depending upon the gravity of the violation.

Undertaking:

I hereby declare that the information given by me in Application Form for Hostel Accommodation is true to the best of my knowledge. I have read all the rules given in Annexure I and have understood their implications.

I hereby undertake to abide by the above rules and if the College authorities take any suitable disciplinary action against me for violating of these rules, I will not have any complaint.

Signature of Applicant_____ **Parents' Signature** _____

Full Name of Applicant_____ **Parents's Name** _____

Date_____

Address_____

Tel. No_____

Mobile No of Parent: Mobile

No of Student:

Signature of Local Guardian :

Name of Local Guardian :

Phone number of Local Guardian